

Application for AVAILABLE SEATS 2025

The applications are processed every weekday, it is your final grade and the admission policy to the programme that decides who gets the available seats. **We will call you** (from area code 0933) **sometime after 1 p.m., please state a phone number where you can be easily reached.**

It is wise if you think about your options before our call. Are you completely satisfied with getting into an available seat or do you want to continue to be on the list of reserves for your higher ranked choices?

Applicants information

First name	Surname	Personal number
Applicant's mobile phone number	Applicant's e-mail	

Check final admission statistics at www.gymnasieantagningen.se for any available seats (see page 3)
NB! You cannot apply to a programme that is already full or that has a queue. **NB!** You must be authorized for the programme you are applying to.

Application for available seats (mind the ranking)

Choice	Programme	High school and city
1		
2		
3		

This is a supplement to your previous application. Your choice is registered between reserve spots and applied spots, see example below. This will **replace your previous application.** The result is your new application.

Example

Current application

1 SA (reserve)
2 BF (admitted)

Application for available seats

1 FT

New application

1 SA (reserve)
**2 FT (application to
available seat)**
3 BF (admitted)

Please, read on the next page about how Gymnasieantagningen för Västerbotten process the above personal data.

Date	Applicants signature
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The application should be with the Gymnasieantagningen **no later than 12.00 (noon) to be able to compete during the same afternoon.** If it is later, it will be dealt with the next day in the case there still are available seats. Scan or take a picture of the application and send an e-mail.
Note! Make sure the image is clear.

Processing of personal data Gymnasieantagningen Västerbottens län

The information that you submit to the upper secondary school admission via, for example, forms, e-mail, e-services or the information about you that is registered by us at the upper secondary school admission, is saved in the computer system Procapita and in physical case files. The registration is made so that the upper secondary school admission can fulfill its obligations to you so that you can apply, receive information and get a decision on your application for upper secondary education.

The municipalities in Västerbotten County have, through the Västerbotten Region, commissioned Vindelns Municipality to organize the county-wide admissions office for upper secondary education in Västerbotten. The office is responsible for handling all the county's students' applications to upper secondary school and admission to all of the county's upper secondary schools.

Your personal information is saved

Your personal information is stored as long as the upper secondary school admission has a requirement to process and / or follow up your case in accordance with law, agreement, consent, balance of interests or public interest.

How long the information is stored is decided according to the decision in the upper secondary school admission's document management plan.

Swedish regulations for public documents apply, which means that your information may be disclosed or preserved for all time in accordance with the Freedom of the Press Ordinance, the Public Access to Information and Secrecy Act and the Archives Act.

Questions about data protection

If you have questions or comments, you are welcome to contact the upper secondary school admission. It gives us an opportunity to answer any questions and improve our handling of your personal information.

If you have a complaint or a point of view on how we process your information, please contact us in the first instance. If you are not satisfied with the measure taken, you can contact Vindelns Municipality's data protection representative.

If you are still not satisfied with how the upper secondary school admission handles your case, you have the right to send a complaint regarding the processing to the Privacy Protection Authority. For more information about data protection, see the Privacy Protection Agency's website www.imy.se

Everything you submit becomes a public document

Everything you send to the high school admission becomes a so-called public document. Public documents can be requested from the public and the mass media.

If someone requests documents or information, we perform a confidentiality check to assess whether the information should be classified or not. We then decide whether the information can be disclosed, in its entirety, in part or not at all.

Contact information for data protection representatives

The task of the Data Protection Officer is to assist the upper secondary school admission in monitoring the internal compliance with the Data Protection Ordinance and other data protection regulations.

If you wish to get in touch with the Data Protection Officer, you can send an e-mail or letter in the first instance. Feel free to write the word data protection officer in the title of the letter or the subject line of the e-mail. If you wish to call, you can most easily reach the data protection representative via the municipality's switchboard.
Phone: 0933-140 00

E-mail address: [vindeln.kommun@vindeln.se](mailto:vindelns.kommun@vindeln.se)

Postal address:
Data Protection Officer
Vindelns municipality
922 81 Vindelns

Instructions on how to find available seats to apply for

Visit www.gymnasieantagningen.nu and click on *sökwebben*. You do not need to log in to apply.



Click on the link that says **Statistik** (statistics)
It is automatically updated and shows any changes immediately.



Choose which **kommun** (municipality) where you want to find any available programmes, and which programme(s) you are interested in.
Then choose **Slutlig antagningsstatistik** (final admission statistics) and click **Hämta** (find/retrieve).

You cannot apply to programmes that are full or even queue for a place at that programme.

First check that it says **noll (0)** (zero) under the the column **Reserver totalt** (total number of reserves) compare the columns **Antal platser** (number of seats) and **Antagna totalt** (total number of admitted). If the number of admitted is lower than the number of seats you can apply to the programme. There can also be available seats if the reserves turn down an offer to get into the programme or get into another programme. Continue to check the statistics daily (evenings) to see any changes.

	___Antagna___		___Reserver___	
	Antal Platser	Totalt	Totalt	Val 1
Searchable (9 available seats)	16	7	0	0
Not searchable (programme full)	29	29	0	0
Not searchable (2 reserves)	12	12	2	0
Not searchable (3 reserves, 1 of them will get the seat)	41	40	3	1